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Crewe CW2 6BW  
T 01270 212000  
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## Mediation Information Form

This form is approved by the Family Mediators Association (FMA) and Resolution (formerly the Solicitors Family Law Association) for use by independent professional mediators who mediate as members of either organisation.

*Please furnish the following preliminary information before the initial meeting. **Please note that information furnished in this form may be shared with your husband/wife/partner (except an address or telephone number you may wish to keep private). See Section 8 below.***

### 1. Your personal details

Full name: .....

Date of birth: .....

Home address: .....

..... Post code:.....

Tel: .....

Mobile:.....

Fax: .....E-mail:.....

Work address:.....

..... Post code:.....

Tel: ..... Mobile:.....

Fax: ..... E-mail.....

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For office use only:

Mediator/s details:

Date of intake:

LSC: H/P

W/P

At which address is it most appropriate for us to contact you?

.....

If publicly funded, what is your National Insurance no.?

.....

## 2. Relationship information

Name of other party

.....

Date of marriage: ..... Date of start of any cohabitation:

.....

If separated, date of separation: .....

If living together, do you wish to consider separation?

.....

Do you think that the relationship has broken down permanently?

.....

Have you and your husband/wife discussed divorce? .....

...

If so, have you reached any agreement about divorce?

.....

## 3. Children

Please give the following information concerning any children you and/or your husband/wife/partner may have:

### 1st child:

Name:.....Date of birth:.....

If relevant, current place of education:

.....

Any special needs?

.....

**2nd child:**

Name:..... Date of birth:.....

If relevant, current place of education:  
.....

**3rd child:**

Name:..... Date of birth:.....

If relevant, current place of education:  
.....

**4th child:**

Name:..... Date of birth:.....

If relevant, current place of education:  
.....

*Please continue on a separate page if there are more than four children, or if there are any other dependants.*

With whom are the children currently living?  
.....

If you are separated from the other parent, do the children have contact with him/her? .....

Do you have Parental Responsibility for the children? Yes  No  Not sure

Is Parental Responsibility an issue? Yes  No  Not sure

Are the children aware of the situation between you and your husband/wife/partner?  
.....

**4. Other dependants**

Please give the following information concerning any other dependants/people for whom you have care:

Name/s:

.....

Any special needs? .....

**5. Preliminary financial outline**

*The following preliminary information is requested. If financial issues are to be considered, a detailed financial form will in due course be furnished for completion.*

**The property where you live:**

Address (if different from home address in Question

1).....

.....

Is this the property where you and your husband/wife/partner live or lived together?

.....

Is it rented or owned? Rented  Owned

In whose name is it? Joint  Sole  Whose sole name?

.....

If owned, estimated current value ..... and mortgage balance .....

**Employment:**

What is your occupation? .....Current salary (gross).....

If employed, name of

employer:.....

If self-employed or in partnership, estimate of current annual

earnings.....

To what date are accounts

available?.....

**Other sources of income:**

Do you have any other sources of income? If so, estimated amount .....

and source.....

(No further details required at this stage.)

**6. Professional representation and support**

Are you represented by a solicitor? If so, what is his/her name and address?

.....  
.....

Have you had any counselling or therapy relevant to the relationship problems? If so, from whom?

.....

Was it individual, as a couple, or as a family?

.....

Are you still having counselling or therapy?

.....

Have any other professional services been involved with your family e.g. Social Services? If so, please indicate when and where .....

.....

**7. Legal proceedings**

Have any court proceedings started? If so, what proceedings, in what court, and what stage has been reached?

.....  
.....

Is there a pending hearing date for any proceedings? If so, what is it? .....

Has a Child Support Assessment or maintenance order been sought or made in relation to any child? If so, please give details:

.....  
.....

Has an order been made, sought or threatened to protect any member of the family or their property? If so, please give details.....  
.....

### 8. Confidentiality

Do you want an address or telephone number kept confidential? If so, please tick  Yes

**Note that this form may be copied to your husband/wife/partner or the information shared. If you do not want this done at this stage, please tick**

### 9. Outline of issues for discussion

Might you want to address or receive information on any of the following? (but this indication will not limit the issues that can be discussed in the mediation):

- Future of the relationship  Yes  No  Not sure
- Arrangements for separation  Yes  No  Not sure
- Review of existing agreement or order  Yes  No  Not sure
- Any question of behaviour, threat or abuse  Yes  No  Not sure
- Parental responsibility for children  Yes  No  Not sure
- Any other issues concerning children  Yes  No  Not sure
- Financial/property issues  Yes  No  Not sure
- Meetings are ordinarily held with both parties together. Does this create any concerns for you?  Yes  No  Not sure
- Do you feel able to discuss this openly?  Yes  No  Not sure

### 10. Do you prefer mediation sessions at:

- Crewe** 172 Nantwich Road, Crewe CW2 6BW
- Nantwich** 1 Dysart Buildings, Nantwich CW5 5DP

## **11. Your aims in mediation**

Please would you say what your aims are in coming to mediation. We appreciate that you may need to know more from the mediator(s), but it would help to have some preliminary idea of what you hope to achieve in broad terms, not in detail. ***Please do not provide information or send copies of correspondence that cannot be mentioned in discussion with you both or copied to one another.*** (This does not apply to a private address or telephone number if you wish to keep this confidential from your partner/former partner – see Section 8 above.)

Signed.....

Date.....

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